

TAB

# EYES ONLY

8 July 1953

MEMORANDUM FOR: Inspector General

SUBJECT: Personnel Office

REFERENCE: Your "Eyes Only" Memorandum  
dated 1 July 1953

1. In referenced memorandum you requested an objective statement by the undersigned concerning subject Office. May I say that the service furnished this Office by the Personnel Office has been and is entirely satisfactory; there are no matters which are not satisfactory. It would appear to me to be an effective Office. Certainly its response to our few personnel problems has been rapid, intelligent and complete.

2. This Office is so small (it has no operating divisions or branches) that the individuals in this Office who spend any portion of their time on personnel matters are only two, namely, myself and Mrs. [REDACTED] Administrative Assistant, Grade GS-7.

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DOCUMENT NO. \_\_\_\_\_  
NO CHANGE IN CLASS. ☐  
☒ DECLASSIFIED  
CLASS. CHANGED TO: TS S C  
NEXT REVIEW DATE: \_\_\_\_\_  
AUTH: HR 70-2  
DATE: 29/06/81 REVIEWER: \_\_\_\_\_

[REDACTED]  
JAMES Q. REBER  
Assistant Director  
Intelligence Coordination

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